

Free Seller Trainings

Sign up for the following seller trainings. For more information, visit www.mass.gov/osd or email osdtraining@state.ma.us.

Basic Supplier Diversity Plan (SDP) Overview Webinar

Learn how to:

- ▼ Use your Supplier Diversity Office (SDO) certification to find opportunities for SDP partnerships.
- ▼ Market as an SDP participant to state entities.
- ▼ List your business as an interested bidder.

For Minority, Women, and Disadvantaged Business Enterprises in process to be certified or SDO-certified businesses

Online

DATE	TIME	REGISTER
Thurs., January 23	3-4pm	Mass.gov/sdo > Register for OSD Trainings
Fri., February 7	3:30-4:30pm	Mass.gov/sdo > Register for OSD Trainings
Fri., February 21	9:30-10:30am	Mass.gov/sdo > Register for OSD Trainings
Wed., March 12	3:30-4:30pm	Mass.gov/sdo > Register for OSD Trainings

Connecting Your Business to the Commonwealth

Learn:

- ▼ The bidding process for Statewide Contracts and where to find bidding opportunities.
- ▼ What the Small Business Purchasing Program (SBPP) is.
- ▼ How to become Supplier Diversity Office-certified and market to public entities.
- ▼ How the Supplier Diversity Program supports SDO-certified businesses.

For the Business community

Tapley St., City Hall Annex Building
Springfield

DATE	TIME	REGISTER
Fri., January 17	9am-3pm	Mass.gov/sdo > Register for OSD Trainings

How To Submit an Effective Supplier Diversity Plan Webinar

The Operational Services Division requires a Supplier Diversity Plan for all large procurements (\$150,000+) and Statewide Contracts. Learn how to complete a plan for all types of solicitations.

For all bidders interested in learning how to submit an effective Supplier Diversity Plan

Online

DATE	TIME	REGISTER
Tues., January 14	11am-12pm	Mass.gov/sdo > Register for OSD Trainings
Tues., February 4	9:30-10:30am	Mass.gov/sdo > Register for OSD Trainings

Wed., February 26	3:30-4:30pm	Mass.gov/sdo > Register for OSD Trainings
Thurs., March 13	9:30-10:30am	Mass.gov/sdo > Register for OSD Trainings

Small Business Purchasing Program Overview Webinar

Learn about the Small Business Purchasing Program (SBPP) and SmartBid Subscription Services. Learn how to:

- ▼ Find bidding opportunities and enter a bid response.
- ▼ Manage your online profile.

For SBPP eligible and/or enrolled businesses

For SBPP eligibility criteria, visit
www.mass.gov/sbpp.

Online

DATE	TIME	REGISTER
Wed., January 8	3-4pm	Mass.gov/sdo > Register for OSD Trainings
Wed., January 22	11am-12pm	Mass.gov/sdo > Register for OSD Trainings
Fri., February 14	9:30-10:30am	Mass.gov/sdo > Register for OSD Trainings
Tues., February 25	3:30-4:30pm	Mass.gov/sdo > Register for OSD Trainings
Fri., March 7	9:30-10:30am	Mass.gov/sdo > Register for OSD Trainings
Wed., March 19	3:30-4:30pm	Mass.gov/sdo > Register for OSD Trainings

Supplier Diversity Office Pre-Certification Workshop

Required for all interested business owners who want to apply for certification as a Minority, Women, or Disadvantaged Business Enterprise (M/WBE). Learn about:

- ▼ The regulations, qualifications, and process, needed to begin the certification process.
- ▼ How to take advantage of opportunities for certified M/WBEs.

For Minority, Women, or Disadvantaged Business Enterprises (non-certified)

Fri., Jan. 31, Boston: Transportation Building, 10 Park Plaza, 2nd fl.

Mon., Jan. 27, Springfield: Tapley St., City Hall Annex Bldg.

Thurs., Feb. 20, Lawrence: Public Library, 51 Lawrence Street, 1st fl.

Fri., Mar. 14, Fall River: Chamber of Commerce, 200 Pocasset St.

Wed., May 14, Cambridge: Cambridge City Hall, 344 Broadway, 2nd fl.

DATE	TIME	REGISTER
Mon., January 27	10am-12pm	Mass.gov/sdo > Register for OSD Trainings
Fri., January 31	10am-12pm	Mass.gov/sdo > Register for OSD Trainings
Thurs., February 20	10am-12pm	Mass.gov/sdo > Register for OSD Trainings
Fri., March 14	10am-12pm	Mass.gov/sdo > Register for OSD Trainings
Wed., May 14	10am-12pm	Mass.gov/sdo > Register for OSD Trainings